

## Admission and Withdrawal Rules

### (Purpose)

Article 1. The purpose of these rules is to specify the necessary procedures for admitting and withdrawing members in accordance with Articles 4 and 5 of the Constitution of the Japanese Association of Higher Education Research.

### (Admission)

- Article 2. A person who wishes to join the Japanese Association of Higher Education Research (hereinafter referred to as "the Association") must submit the prescribed application form to the Secretariat of the Association (hereinafter referred to as "the Secretariat"), certifying that a member of the Association has recommended her/him, and pay the membership fee for the relevant fiscal year.
2. The Board of Directors shall deliberate whether to admit the applicant who has completed the procedures described in the preceding paragraph and shall notify the applicant of the result of its deliberation through the Secretariat.
  3. Those admitted to membership as a result of the preceding paragraph's deliberations are considered members on the date the procedures outlined in Paragraph 1 are completed.
  4. Notwithstanding Paragraph 1, members who join between February 1 and the end of the fiscal year are exempt from the membership fee for that fiscal year, and the membership fee paid at the time of admission is applied to the membership fee for the following fiscal year.

### (Withdrawal)

- Article 3. A member who wishes to withdraw from the Association shall notify the Secretariat to that effect with the prescribed written application for withdrawal.
2. A member who has submitted a written application in accordance with the preceding paragraph shall pay the membership fee for the current fiscal year, if applicable.
  3. The Board of Directors shall consider whether or not to withdraw the membership of a member who has completed the procedures outlined in the preceding two paragraphs and shall notify the applicant of the result of its deliberation via the Secretariat.
  4. Those whose withdrawal from membership is approved as a result of the deliberation described in the preceding paragraph shall be deemed to have lost their membership on the date the notice of withdrawal is received by the Secretariat. However, a person who notifies the Secretariat in writing, as described in Paragraph 1, may be considered to have lost their membership on the last day of the fiscal year.

### (Withdrawal for nonpayment of membership fee)

- Article 4. If a person fails to pay the membership fee for two fiscal years, the Board of Directors may consider them to have withdrawn from membership.
2. If a person who has been expelled from the Association as a result of the decision in Sect. 1 wishes to rejoin the Association, he or she must pay the unpaid membership fee in addition to the procedures outlined in Article 2, Paragraph 1.

### (Miscellaneous Provisions)

Article 5: Membership fees from members with outstanding dues will be applied to past fiscal years in chronological order.

### (Supplementary Provisions)

1. These regulations went into effect on December 12, 2014.